



Prevention Education Specialist/Youth Program Manager (Part-time)

Safe Shelter of St Vrain Valley is seeking a part-time Prevention Education Specialist/Youth Program Manager to join our Community Outreach team. We are seeking an individual who is passionate about the prevention of interpersonal and family violence, victim advocacy, and has a strong desire to work with youth and positively impact the lives of others.

This individual will manage and expand Safe Shelter's youth prevention education programs. They will be responsible for the development, implementation, and growth of each youth program. This role will serve as the agency liaison to the education system and other youth community groups regarding domestic violence awareness and prevention, offering resources to help youth, specifically teens, within the community.

We provide opportunities for ongoing professional development and training. We offer a flexible and part-time schedule at 24 hours/week, growth opportunities within the organization, and the opportunity to improve our community and the lives of individuals affected by domestic violence.

KEY RESPONSIBILITIES:

- Manage all aspects of three youth programs: Teens Ending Relationship Abuse (TERA) youth leadership program, Athletes as Leaders (AAL) and Coaching Boys Into Men (CBIM) programs
- Cultivate relationships and collaborate with personnel in the St. Vrain Valley School district and leaders in youth-serving organizations
- Manage and support youth program mentees, interns, and volunteers
- Create and execute youth program outreach expansion strategies
- Recruit, train, and support TERA teen peer leaders as well as Athletic Coaches in the community
- Promote, schedule, and conduct classroom workshops, assembly sessions, and other community youth presentations
- Design trauma-informed education strategies for youth that focuses on social-emotional learning, resiliency and other protective factors
- Maintain and update program marketing materials, including the TERA website and social media marketing outlets
- Oversee and respond to TERA crisis and youth leader text line
- Complete all program assessments, data collection, and analysis
- Administer all grant-required periodic reports, reviews, and assessments
- Provide support, information, resources, and referrals to youth and their non-offending parents
- Pursue opportunities and network at community events to increase awareness of Safe Shelter services and youth programs
- Attend, participate, and assist in Safe Shelter trainings, meetings, and annual events

- Serve as a Safe Shelter liaison to a variety of appropriate community action groups associated with services to youth and at risk vulnerable populations

QUALIFICATIONS:

- Minimum of Bachelor's degree or equivalent work experience
- Knowledge of and passion for the movement to end domestic violence, dating violence, and family violence
- Exceptional verbal and written communication skills essential, including public speaking, training and presentation skills
- Ability to work independently, juggle multiple responsibilities and projects and prioritize tasks effectively
- Possess an understanding of the impact of trauma on children, teens, young adults and families/family dynamics
- Successful work experience in relationship development and management
- Desire to work with youth and an understanding of adolescent development
- Knowledge of underprivileged and marginalized communities
- Possess high energy and results-oriented
- Ability to adjust teaching methods to inspire youth and help them reach their full potential
- Possess a valid driver's license and reliable transportation

PREFERRED EXPERIENCE:

- Experience in program management, relationship management, business development and/or marketing strongly preferred
- Experience with curriculum development, education system, and program evaluation
- Experience in social media marketing
- Bi-lingual: Spanish/English
- Experience in successful team management and supervision
- Knowledge of various competitive sports

POSITION STATUS: Part-time, hourly position at 24 hours, occasional nights and weekends required. This position will be supervised by the Community Outreach Director.

Pay is \$18.00/hr

To apply, please send cover letter and resume to jane@safeshelterofstvrain.org

We Are An Equal Opportunity Employer: It is the policy of Safe Shelter of St Vrain Valley to provide equal opportunity for all qualified persons and we will recruit, hire, train and promote into all job levels the most qualified individuals without regard to race, color, creed, religion, sex, national origin, ancestry, marital status, status with regard to public assistance, disability, age, sexual orientation, or other protected status under any federal, state, or local law.