



RESIDENTIAL SHELTER CHILD AND YOUTH ADVOCATE

Safe Shelter of St Vrain Valley is seeking a full-time Child and Youth advocate to join our residential team. We are seeking an individual who is passionate about the prevention of interpersonal and family violence, victim advocacy, and has a strong desire to work with youth and positively impact the lives of others.

This individual is responsible for provision of overall Shelter services with emphasis on support, individual and group counseling, advocacy, case management, and referral for children impacted by domestic violence and their non-offending parents.

We provide opportunities for ongoing professional development and training and the opportunity to improve our community and the lives of individuals affected by domestic violence.

Key Responsibilities:

- Provide crisis intervention and continuing follow up for Shelter children and their parents
- Meet at least once a week on an individual basis with each child in shelter
- Meet on an individual basis with all parents on a weekly basis
- Facilitate age appropriate children's groups
- Facilitate group for adults focused on children in trauma
- Assess child's needs and safety; work with parent to create a plan of action for each child
- Provide consultation for parents concerning parenting issues, child development, approaches to discipline, and the effects of domestic violence on children
- Provide client consultation with the child and/or parent and advocate with community agencies
- Interact with children in shelter through unstructured, unscheduled play time
- Implement and further develop the Safe Shelter Children's Program in conjunction with the Outreach Child and Youth Advocate and the Shelter Manager.

Other Responsibilities

- Respond to crisis line calls from individuals who are experiencing domestic / family violence
- When appropriate, admit adults and their children to shelter, complete intake paperwork, provide a shelter tour, and assign rooms
- Model appropriate behaviors and healthy interactions for adults and children
- Exit clients, and refer adults and children to Outreach services as appropriate
- Prepare rooms for new clients when necessary
- Provide staff back-up as needed
- Train and supervise volunteers for the Child & Youth Program
- Continually identify enhancements to service access and delivery
- Assist in creating and achieving goals and objectives as required by grants

- Participate in regularly scheduled supervisory, staff, and program meetings, client staffing and team meetings
- Network, consult, and participate with community agencies on a continuing basis
- Submit data in a timely manner
- Assist in on-site training and evaluation of new staff, interns, and volunteers, as needed
- Assist in Shelter maintenance and repair
- Any other duties as assigned

Requirements/Qualifications

- Bachelor's Degree in counseling or related field, plus two-years work experience in human service delivery programs working with youth and children or any equivalent combination of education, work or life experience
- Knowledge and understanding of the physical, psychological and sociological issues involved in family violence
- Demonstrated experience in crisis intervention, one-to-one and group counseling with children and adults
- General knowledge of community resources
- Ability to work as part of a team
- Communicate effectively in speech and writing
- Ability to regularly use discretion and independent judgment
- Availability for weekend work if needed
- Must possess a valid driver's license and car

Position Status: This is a full-time, salaried, non-exempt position. Hours are 12-8pm, Monday-Friday. Occasional weekend hours may be required. This position is accountable to, and under the direct supervision of the Shelter Manager. Starting salary is \$33,000.

Send Cover Letter and Resume to: jane@safeshelterofstvrain.org

We Are An Equal Opportunity Employer: It is the policy of Safe Shelter of St Vrain Valley to provide equal opportunity for all qualified persons and we will recruit, hire, train and promote into all job levels the most qualified individuals without regard to race, color, creed, religion, sex, national origin, ancestry, marital status, status with regard to public assistance, disability, age, sexual orientation, or other protected status under any federal, state, or local law.