

SAFE SHELTER OF ST. VRAIN VALLEY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2016

TOGETHER WITH INDEPENDENT AUDITORS' REPORT

SAFE SHELTER OF ST. VRAIN VALLEY
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

CONTENTS

	<u>Page</u>
Independent Auditors' Report	1
Financial Statements	
Statement of Financial Position	3
Statement of Activities	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
Notes to Financial Statements	7

Taylor, Roth and Company, PLLC
Certified Public Accountants
working exclusively with nonprofit organizations

July 28, 2017

Independent Auditors' Report

Board of Directors
Safe Shelter of St. Vrain Valley
Longmont, Colorado

We have audited the accompanying statements of **Safe Shelter of St. Vrain Valley** (a Colorado nonprofit corporation) which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Safe Shelter of St. Vrain Valley as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Safe Shelter of St. Vrain Valley's 2015 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated July 11, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2015, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Taylor, Roth and Company PLLC
TAYLOR, ROTH AND COMPANY, PLLC
CERTIFIED PUBLIC ACCOUNTANTS

SAFE SHELTER OF ST. VRAIN VALLEY
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2016
(WITH COMPARATIVE TOTALS FOR 2015)

	2016	2015
<u>Assets</u>		
Cash and cash equivalents	\$ 219,083	\$ 253,100
Contracts receivable	101,060	62,921
Prepaid expenses	1,695	1,831
Investments (Note 3)	198,750	198,213
Property and equipment (Note 4)	1,217,416	1,248,133
Total assets	\$ 1,738,004	\$ 1,764,198
<u>Liabilities and net assets</u>		
<u>Liabilities</u>		
Accounts payable	\$ 1,384	\$ 1,518
Payroll liabilities	19,568	19,162
Total liabilities	20,952	20,680
<u>Net assets</u>		
Unrestricted net assets		
Operating	499,636	495,385
Net investment in fixed assets	1,217,416	1,248,133
Total net assets	1,717,052	1,743,518
Total liabilities and net assets	\$ 1,738,004	\$ 1,764,198

The accompanying notes are an integral part of these financial statements

SAFE SHELTER OF ST. VRAIN VALLEY
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2016
(WITH COMPARATIVE TOTALS FOR 2015)

	2016			2015
	Unrestricted	Temporarily restricted	Total	Total
<u>Revenue and other support</u>				
Government grants	\$ 565,077	\$ -	\$ 565,077	\$ 461,402
Foundations	116,013	10,890	126,903	206,357
Individuals and groups	64,639	-	64,639	73,631
Special event income	35,641	-	35,641	22,329
less direct expenses	(7,299)	-	(7,299)	(4,722)
Symposium	17,262	-	17,262	24,104
Corporations	10,000	-	10,000	-
Interest income	725	-	725	734
Other income	1,071	-	1,071	2,416
In-kind contributions (Note 5)	10,166	-	10,166	9,487
Net assets released from restrictions (Note 6)	10,890	(10,890)	-	-
Total revenue and other support	<u>824,185</u>	<u>-</u>	<u>824,185</u>	<u>795,738</u>
<u>Expense</u>				
Program services	674,166	-	674,166	656,754
Supporting services				
Administration	72,616	-	72,616	67,362
Fundraising	47,266	-	47,266	45,704
Total expense - before depreciation	<u>794,048</u>	<u>-</u>	<u>794,048</u>	<u>769,820</u>
Change in net assets - before depreciation	30,137	-	30,137	25,918
Depreciation expense	56,603	-	56,603	53,765
Change in net assets	(26,466)	-	(26,466)	(27,847)
Net assets, beginning of year	<u>1,743,518</u>	<u>-</u>	<u>1,743,518</u>	<u>1,771,365</u>
Net assets, end of year	<u>\$ 1,717,052</u>	<u>\$ -</u>	<u>\$ 1,717,052</u>	<u>\$ 1,743,518</u>

The accompanying notes are an integral part of these financial statements

SAFE SHELTER OF ST. VRAIN VALLEY
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2016
(WITH COMPARATIVE TOTALS FOR 2015)

	2016			2015	
	<u>Supporting Services</u>				
	Program Services	Management and General	Fund- raising	Total	Total
Salaries	\$ 450,586	\$ 45,187	\$ 37,472	\$ 533,245	\$ 510,485
Payroll taxes and benefits	88,705	8,896	7,377	104,978	107,089
Direct assistance	64,161	-	-	64,161	52,570
Insurance	12,183	1,222	1,013	14,418	13,400
Food	13,272	-	-	13,272	11,762
Utilities	11,160	2,047	-	13,207	11,925
Symposium	10,410	-	-	10,410	19,462
Telephone	6,190	620	515	7,325	7,937
Dues and subscriptions	-	4,755	-	4,755	4,724
Contract services	3,949	397	328	4,674	4,895
Professional services	-	4,460	-	4,460	5,900
Technology	3,744	687	-	4,431	3,799
Supplies	2,831	284	235	3,350	3,306
Printing	2,578	259	214	3,051	3,797
Repair and maintenance	3,047	-	-	3,047	3,370
Equipment	-	2,275	-	2,275	1,539
Advertising	1,350	136	112	1,598	2,353
Postage	-	811	-	811	840
All other	-	580	-	580	667
	<u>674,166</u>	<u>72,616</u>	<u>47,266</u>	<u>794,048</u>	<u>769,820</u>
Depreciation	47,829	4,796	3,978	56,603	53,765
Total expenses	<u>\$ 721,995</u>	<u>\$ 77,412</u>	<u>\$ 51,244</u>	<u>\$ 850,651</u>	<u>\$ 823,585</u>

The accompanying notes are an integral part of these financial statements

SAFE SHELTER OF ST. VRAIN VALLEY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2016
(WITH COMPARATIVE TOTALS FOR 2015)

	2016	2015
<u>Cash flows from operating activities</u>		
Change in net assets	\$ (26,466)	\$ (27,847)
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	56,603	53,765
<u>Changes in operating assets and liabilities</u>		
Decrease(increase) in contracts receivable	(38,139)	(2,789)
Decrease(increase) in grants receivable	-	10,000
Decrease(increase) in prepaid expenses	136	(303)
Increase(decrease) in accounts payable	(134)	412
Increase(decrease) in payroll accruals	406	(527)
Net cash provided(used) by operating activities	(7,594)	32,711
<u>Cash flows from investing activities</u>		
(Reinvesting) of earnings	(537)	(529)
(Purchases) of fixed assets	(25,886)	(4,256)
Net cash provided(used) by investing activities	(26,423)	(4,785)
Net increase(decrease) in cash and cash equivalents	(34,017)	27,926
Cash and cash equivalents, beginning of year	253,100	225,174
Cash and cash equivalents, end of year	\$ 219,083	\$ 253,100

The accompanying notes are an integral part of these financial statements

SAFE SHELTER OF ST. VRAIN VALLEY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

NOTE 1 - NATURE OF ACTIVITIES

Safe Shelter of St. Vrain Valley (Organization) was incorporated in 1981 as a non-profit corporation in the state of Colorado. Their mission is to promote and provide emergency and on-going, shelter lodging and other assistance as needed for all victims of domestic abuse in northeastern Boulder County. The Organization provides protection, intervention, and support to individuals whose lives have been affected by domestic abuse. Through community education, on-going counseling, emergency lodging, 24-hour crisis line, in person post-arrest advocacy, and other direct services, the Organization connects access to victim compensation and information referral to other agencies. The Organization is primarily funded by government and foundation grants.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PROCEDURES

1. Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

2. Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

3. Cash and Cash Equivalents

The Organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

4. Donations

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities, as net assets released from restrictions.

The Organization reports gifts of land, buildings, and equipment as unrestricted support unless the explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent donor stipulations regarding how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PROCEDURES (Continued)

5. Capitalization and Depreciation

The Organization follows a practice of capitalizing all expenditures for furniture and equipment in excess of \$500. The fair value of donated assets is similarly capitalized. Depreciation of furniture and equipment is provided over the estimated useful lives of the respective assets on a straight-line basis.

6. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

7. Income Taxes

The Organization has received an Internal Revenue Service exemption from federal income taxes under Section 501(c)(3). Accordingly, no provision or liability for income taxes has been provided in the accompanying financial statements

8. Functional Reporting of Expenses

For the year ended December 31, 2016, the costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

9. Summarized Prior-Year Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2015, from which the summarized information was derived.

10. Reclassifications

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform to the presentation in the current-year financial statements.

11. Subsequent Events

Management has evaluated subsequent events through July 28, 2017, the date the financial statements were available to be issued.

NOTE 3 - INVESTMENTS

At year-end, investments consisted of certificates of deposits. Investments are stated at their fair value. Interest earned on certificates of deposits and cash balances was \$725 for the year.

NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

<u>Description</u>	<u>Amount</u>
Land	\$ 23,272
Buildings and improvements	1,669,446
Furniture and equipment	<u>68,502</u>
Total	1,761,220
Less: accumulated depreciation	<u>(543,804)</u>
Net property and equipment	<u>\$ 1,217,416</u>

Depreciation expense for the year was \$56,603.

BOULDER WORTHY CAUSE

The Organization received a \$50,000 award in 2012 from the County of Boulder, Colorado to renovate their shelter property. The agreement is structured like a formal loan but would be repaid only if any of the following conditions are met.

1. The Organization failed to operate the building as a non-profit community facility.
2. The shelter or any interest in the property is sold.
3. Filing of bankruptcy or assignment to creditor of the property.
4. The Organization dissolves.
5. Failure to use property as integral part of program.

The funds are secured by the deed of trust to the property. Failure to comply with the agreement will result in the entire balance of \$50,000 becoming due and payable immediately.

NOTE 5 - IN-KIND CONTRIBUTIONS

During the year, in-kind contributions were received as follows:

<u>Description</u>	<u>Amount</u>
Food and supplies	<u>\$ 10,166</u>

No amounts have been reflected in the financial statements for donated services not requiring specific expertise. The Organization pays for most of these services requiring specific expertise. However, volunteers donated 2,227 hours of service with a value of \$47,925 in 2016, which were not included in the financial statements. The Organization also received approximately \$7,000 of toys, clothing, and household items that were passed through to their clients.

NOTE 6 - NET ASSETS RELEASED FROM RESTRICTIONS

During the year, expenditures were made satisfying donor restrictions as follows:

<u>Description</u>	<u>Amount</u>
Client assistance	<u>\$ 10,890</u>